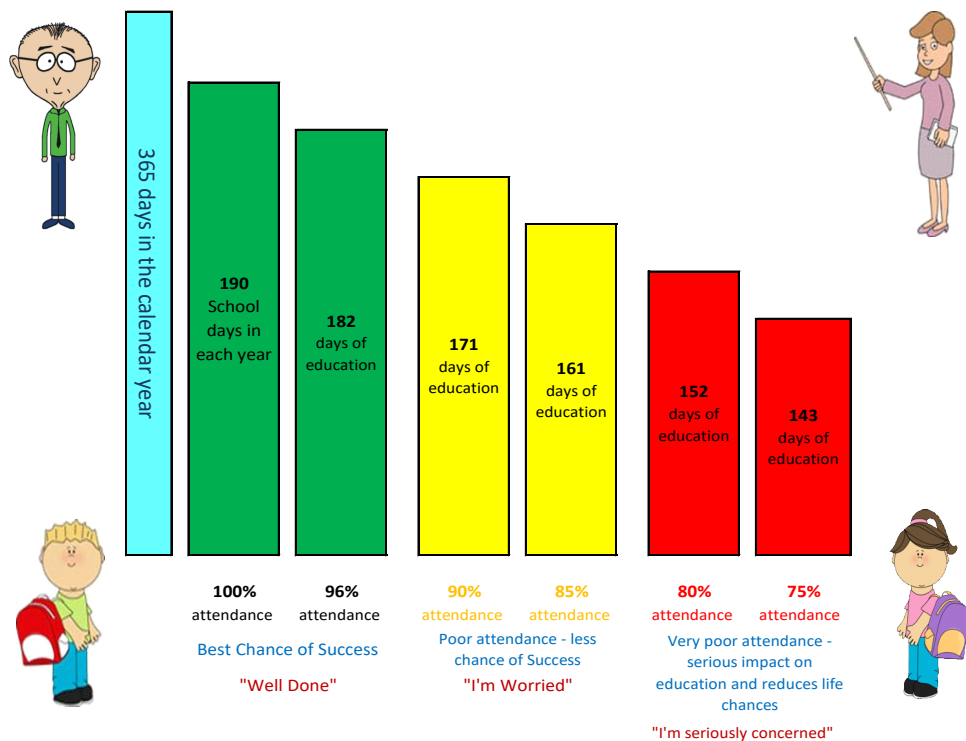


If your child's attendance drops below 95% then School will contact you about this.

The school monitors attendance regularly

Good Attendance Means.....

being in school at least 96% of the time. This means 8 Days Off!



HAPUSRWYDD ▪ HYDER ▪ LLWYDDIANT
HAPPINESS ▪ CONFIDENCE ▪ SUCCESS

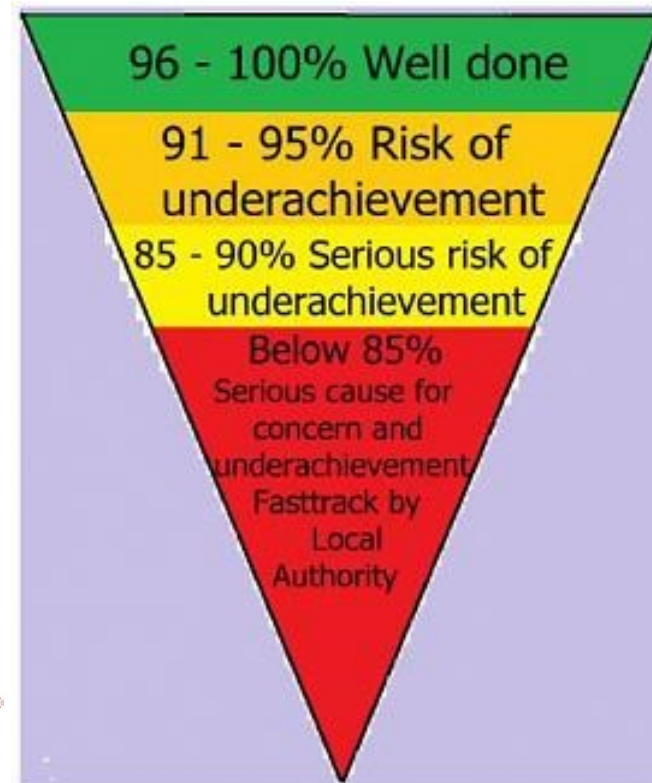


A Guide to our Attendance Policy

*Attend every day,
Achieve in every way!*

Any absence from school can affect your child's progress. Time off should only be due to genuine illness. All pupils need to be here every day in order for them to reach their full potential.

**EVERY
SCHOOL DAY
COUNTS**



Family Holidays

There are only 190 statutory school days in one year. There are 175 days (weekends & school holidays) available to use for holidays, which would not have a negative effect on your child's education.

Parents are discouraged from taking their child out of school for holidays, even though the head teacher may authorise up to 10 days per academic year.

If your child's attendance is poor then holidays during term time will be unauthorised.

Fixed Penalty Notices

Penalty notices may only be considered appropriate in the following circumstances:

- At least 10 sessions (5 school days) are lost due to unauthorised absence during the current term. These need not be consecutive;
- Persistent lateness (after the register has closed and an unauthorised absence is created). "Persistent" in this case means at least 10 sessions of late arrival in one term; and

Any other cases which would constitute truancy.

Penalties cost **£60 per child, per parent** if paid within 21 days and £120 if paid between 22 and 28 days.

Please see below link Wrexham County Borough Council's Code of Conduct regarding non attendance at school

http://www.wrexham.gov.uk/assets/pdfs/education/fpn_code_of_conduct.pdf

Authorised Absence

When the school may authorise the absence of a child due to:

- Sickness
- Exceptional family circumstances
- Unavoidable medical appointments
- Days of Religious observance

If your child is off school due to illness please make sure you phone school on the first morning of their absence by 9.30a.m. on 01691 718426.

If parents do not call school to notify an absence then school will:

- Contact the parent by phone.
- Call any other numbers left by the parent.

If school cannot contact the parent we will contact the educational social worker or make a home visit.

Unauthorised Absence

An unauthorised absence is when the school does not allow the absence.

Absences for the following reasons are not acceptable:

- Minor ailments—school can administer medication with parents/ carers permission
- Holidays without authorisation from school
- Birthdays or day trips
- Oversleeping/tiredness
- Parents waiting in for workmen/deliveries
- Confusion about a return to school date
- Shopping
- Looking after siblings
- Taking a full day for a single medical appointment
- Persistent Lateness

Target Setting

There is a statutory requirement to set attendance targets yearly, which have to be agreed by the school governors. These targets are set in consultation with the Local Authority.

Our school target is 96%